

JAY ENGINEERING COMPANY, INC.

P.O. Box 1220

Leander, TX 78646

(512) 259-3882

Fax 259-8016

Conference Memorandum

CLIENT: Village of Volente		ROUTING	
PROJECT: Raw Water Intake – Brushy Creek Regional Utility Authority			
PURPOSE: Information Exchange – Kickoff Meeting			
LOCATION: Jay Engineering Company, Inc.			
CONFERENCE DATE: April 19, 2007	DATE ISSUED: April 20, 2007	FILE: 166-809-10	

PARTICIPANTS:

Chris Lippe – General Manager.- Brushy Creek Regional Utility System
Frederick A. Jay, P.E. & David F. Simons, P.E.

DISTRIBUTION

Participants, Village of Volente
Michael Thane, P.E. – Round Rock
Wayne Watts, P.E. - Leander
Sam Roberts, P.E. – Cedar Park

PREPARED BY:

Frederick A. Jay, P.E.

DISCUSSION:

The following is our understanding of the subject matter covered in this conference. If this differs with your understanding, please notify us.

After preliminary introductions and contact data exchange, the first general project description was offered by Chris Lippe, pursuant to our March 21, 2007 letter request. He discussed two (2) previous reports by HDR Engineering, Inc. on the project scope development. A June 2001 document entitled “Williamson County Water Supply Facilities Plan” was prepared to assess water source development from outside Williamson County. It was the first report to identify the general Volente area as the best deep water intake location. A January 2007 document entitled “Cedar Park – Round Rock – LCRA/Leander Regional Water Supply Project Preliminary Engineering Report” discussed capacity sharing and phasing of the regional source components. Recent drought conditions have resulted in a more aggressive schedule for constructing the system. The two reports were loaned for copying and review, with return to Chris Lippe’s office in Round Rock. The agreement between the Village of Volente and the Volente Peak development was discussed, in relation to the future provision of water to the Village.

The prime engineering contractor is now Carter-Burgess, with intake design subcontracted to HDR. They are performing the study/preliminary engineering phase now. No final design options or features have been determined as yet. Mr. Lippe agreed that public participation meetings at Volente would be appropriate, to gain citizen input prior to finalization of features or location. They should be ready for the first meeting in late May, to prepare for report publication in June. David Simons will respond to Carter-Burgess’ request for all current Volente ordinances that will affect the design or permitting of work in Volente’s jurisdiction.

Jay Engineering Company, Inc. will review the reports and summarize for the Volente Council, and provide Volente regulations and interpretation assistance. Chris Lippe will make available further design information as it is developed.